



ARLECDON PRIMARY SCHOOL

ARLECDON ROAD
ARLECDON
FRIZINGTON
CUMBRIA
CA26 3XA

MISS SOPHIE MCCABE
(Executive Head Teacher)

MR DAVID DAVIDSON
(Chair of Governors)



T: (01946) 861409 E: admin.arlecdon@westlakesmat.org.uk W: www.arlecdon.cumbria.sch.uk

Dear Parents and Carers,

I would like to take the opportunity to invite you to a Parent Forum.

I am working to establish a parent forum as a partnership between parents and the school. It is a valuable way to share ideas, views, concerns and make suggestions for improvement.

The aims of the Parent Forum will be to:

- work together to improve the education provided for our children
- share information, knowledge and skills
- meet in a mutually supportive environment
- further improve communications between parents/carers and staff/governors

Any parent/carer is welcome to join any parent forum meeting. The forum will be chaired by myself, although this could change over time. At times other members of the school community will also attend the meetings depending on the agenda items and what the school feels they would like to share with the parents, such as new initiatives.

This gives you, the parent, an opportunity to get together on a regular basis with other parents to have your say on what the school is doing well, and suggest ideas of how things could be improved.

The meetings will be informal and are an opportunity for an open discussion. Minutes of the meetings will be taken and these will be accessible on the school's website. It is not the forum to discuss concerns or complaints involving individual children, families or members of staff.

These forums will take place termly and will last for no longer than an hour. If you have an item for discussion you can raise this at the meeting and bring it up during the open discussion, alternatively you can send an email to the school office and this will then be presented at the forum, this can be raised anonymously.





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Our first Parent Forum meeting will take place on Wednesday 8th June from 5.00pm and will be held in school. There is no formal agenda for this meeting, this will be an introduction and an opportunity to identify agenda items for the future.

We hope that as many of you as possible are able to attend, as it is very important for us to be able to hear all parents' and carers' views.

If you have any questions please do not hesitate to contact me.

Kind regards

Sophie McCabe

